

MINUTES

JOINT MEETING OF THE OZARK FOOTHILLS REGIONAL PLANNING COMMISSION, THE OZARK FOOTHILLS DEVELOPMENT ASSOCIATION, THE OZARK FOOTHILLS SOLID WASTE MANAGEMENT DISTRICT COUNCIL & ADVISORY COMMITTEE AND THE RIPLEY COUNTY PUBLIC HOUSING AGENCY

**MARCH 14, 2024
CHECO'S MEXICAN RESTAURANT,
570 NORTH 2ND STREET, ELLINGTON, MO 63638
6:00 PM**

CALL TO ORDER

The meeting was called to order at 5:54 p.m. by Chairman, Brian Polk.

APPROVAL OF MINUTES AND FINANCIAL REPORTS

The minutes of the meeting held December 14, 2023, and financial statements for the quarter ending December, 31 2023, were reviewed. Commissioner Vince Lampe made a motion to approve the minutes and financial statements of the December 14, 2023, meeting and the financial statements for the quarter ending December 31, 2023. Commissioner Jesse Roy seconded. No opposition. Motion carried.

TRANSPORTATION ADVISORY COMMITTEE

Coordinator Murphy reported on the Transportation Planning Progress Report. The Transportation Advisory Committee (TAC) is gearing up for the 2024 Prioritization Process. Coordinator Murphy is currently meeting with each county commission and holding joint TAC/county commission meetings to allow citizens from each county to provide input to their county's TAC members. Coordinator Murphy has already conducted these meetings with Butler, Carter, Reynolds, and Wayne Counties. He is scheduled to meet with Ripley County on Wednesday March 20, 2024.

The next full meeting of the TAC will be April 11, 2024 and each county will create their prioritized list of projects at that meeting in each of our 3 categories of projects, maintenance, and multi-modal. Then in July the TAC will conduct its region wide vote and the final prioritized list will be submitted to MoDOT for consideration in the following year's Statewide Transportation Improvement Program (STIP).

The Transportation Alternative Program (TAP) applications opened earlier this month and have a due date of April 26, 2024. If any city has an idea of a possible project, please reach out. The program is 80/20 match with 20% having to be cash match. Cities can request up to \$600,000 in

grant funds, and increase from the typical \$500,000. If any part of the project will be constructed on MoDOT ROW the application has to be mostly complete by April 5 to submit to the MoDOT Area Engineer for review.

SOLID WASTE MANAGEMENT DISTRICT

Recycling Center Supervisor, Jamie Lansford reported that cardboard prices are up to \$140 a ton. The Recycling Center has a new driver, Richard Ketchum. The Baler is working.

Director Lutes presented the Solid Waste Management District Sub Grant Award Approval. This is an annual grant for \$90,000.00 that the Solid Waste Management District (SWMD) district receives from DNR. The Ozark Foothills Regional Planning Commission submitted an application for the SWMD for the \$90,000.00. No other applications were received. The Executive Committee scored the application in the executive committee held this evening and recommended that the SWMD award those funds to the Ozark Foothills Regional Planning Commission for the operation of the Recycle Center.

A Motion to approve Solid Waste Management District Sub Grant Award was made by Commissioner Gary Emmons and seconded by Commissioner Jesse Roy; all board members approved. With no opposition, the motion carried.

OZARK FOOTHILLS DEVELOPMENT ASSOCIATION

Director Lutes reported to the group that incubator spaces #8 and #10 are available for rent. These spaces are for startup businesses, if you know of anyone who would be interested in renting a space, please contact the Planning Commission. There is more detailed information about the incubator spaces on our website.

Director Lutes informed the group that we have new LED lights on order for the building. A contractor will be replacing all the fluorescent lights in our office building including the conference room, incubator, hallways and incubator restrooms for \$16,800. We were not eligible for any grants to assist with the lights, the Ozark Foothills Development Association will be paying for them.

OZARK FOOTHILLS REGIONAL COMMUNITY FOUNDATION

Disaster Recovery Coordinator, Misty Edwards reported on the Foundation Status Report for the Ozark Foothills Regional Community Foundation (OFRCF). From December 14, 2023, to March 13, 2024, the market value of the foundation's assets experienced growth. The current market value is \$2,685,185.80, which is an increase of \$344,754.85. Since the last OFRCF meeting on February 13, 2024, the Reynolds County Day Center has started a new fund and they contributed \$250,000. The next OFRCF meeting will be April 23, 2024.

RIPLEY COUNTY PUBLIC HOUSING AGENCY

Housing Coordinator Niki Harp reported upon the Section 8 Rental Assistance Program. The Ripley County Public Housing Agency is assisting 376 families in our five-county region. In

addition, the RCPHA also has 50 VASH vouchers. These are used to house homeless Veterans that are referred to the RCPHA by the VA Hospital. 49 of these vouchers are filled. HUD Applications were taken February 1 through February 7, and there are 278 families on the waiting list and the waiting list is currently closed.

Family Self Sufficiency (FSS) Coordinator Julianne Brady reported that there are 61 families on the Family Self-Sufficiency Program who are working towards the goals they set for themselves. Of the 61 clients, we have 48 that have started escrowing since joining the program due to increasing their earned income; of which will receive their total acquired escrow amount when they successfully graduate the program. We had a client that graduated in February. She worked hard at this program for just over four years, graduated with over \$4,000.00 and has proven to be self-sufficient for herself and her household.

There are currently 10 families on the Home Ownership Program. There are 42 clients interested in the homeownership program after they graduate, and a handful of the remaining 19 clients stated that they may be interested in adding that as one of their goals in the future.

Director Lutes discussed updating the Annual Plan/MTW Supplemental Update. No changes were made to the Annual Plan this year. HUD Supervisor Niki Harp has copies of the MTW Supplement if anyone would like to review it.

Chairman Polk presented the group with the *Civil Rights Certification* and *MTW Certification of Compliance*. A motion to approve *Civil Rights Certification* and the *MTW Certification of Compliance* were made by Commissioner Ron Keeney and seconded by Commissioner Steve Chitwood. No opposition. Motion carried.

Director Lutes informed the group that the Ripley County PHA has an RFP out for an additional HUD Housing Inspector. There are new HUD inspection requirements beginning in October, 2024 and an additional inspector will be needed. Bid proposals are due March 29, 2024.

DELTA REGIONAL AUTHORITY-Special Presentation

Daniel Musgrave, SEDAP Program Analyst discussed with the group the SEDAP funding categories, Community Infrastructure Funding (CIF) and Public Works and Economic Adjustment Assistance. Handouts were passed out to the group.

NEW GRANTS RECEIVED

Director Lutes, reported upon the grant awards received during the prior quarter. It was summarized as follows:

- Williamsville Nutrition Center, MO DED-NAP Credits, NAP Credits, \$197,335.00;
- City of Doniphan, CDBG MIT-Planning, Comprehensive Plan, \$60,000;
- City of Piedmont, Wastewater Mapping, \$150,000;
- City of Piedmont, Comprehensive Plan, \$60,000.00;

- Ozark Foothills Regional Planning Commission, Capacity Building, Disaster Recovery Coordinator 1 ½ Positions, 2 years, \$181,800;
- Ozark Foothills Regional Planning Commission, Butler County Health Department's Grant, Active Transportation Plan for Poplar Bluff, \$15,000-Contracted to prepare the plan for Butler County Health Department through their grant from DHSS-Better Communities Better Health;

Grant Amendments

- Ripley County, CDBG CV, Gap Funding for Jail Construction, \$217,999.96-Additional funding added to the original grant;
- Ripley County PWS#2, CDBG CV, Gap Funding for Additional Water Meters, \$15,066.59-Additional Funding Added to Original Grant;
- Ripley County PWS#2, CDBG Emergency, Gap Funding for Increase in Service Connectors, \$10,078.80-Additional Funding Added to Original Grant;
- Butler County, CDBG General Infrastructure, Street Paving, \$7,750.50-Correction of CDBG's Administration Calculation Error;
- Poplar Bluff Parks & Recreation, Federal Highway Admin. RTP, Sidewalk along PP Highway, \$62,484 additional funding added to original grant;
- Poplar Bluff/TRC Campus, CDBG General Infrastructure, Compton Dr. Wastewater Treatment Improvements, \$59,717.84;
- City of Williamsville, CDBG General Infrastructure, Street Paving, \$1,280.36-Correction of CDBG's Administration Calculation Error.

GRANT APPLICATIONS SUBMITTED

Director Lutes reported the New Grant Application Abstracts. A summary of each proposal was provided to those in attendance as an attachment to *Resolution #336*. A motion was made by Commissioner Jesse Roy and seconded by Darrell Dement; with no opposition, adoption of the resolution was approved.

DIRECTOR'S REPORT

Director Lutes told the group that if they have any questions regarding any grant opportunities, please contact the planning commission.

Director Lutes introduced new staff, Julianne Brady-FSS Coordinator and Erica Kingery-FSS Coordinator.

Director Lutes informed the group that we will start providing the EMSI-Lightcast Community Reports to you in June and December. The reports will update twice a year and be provided to you. We will discuss the EMSI-Lightcast reports further at the June Commission Meeting.

Director Lutes reported on the Wayne and Carter County Hazard Mitigation Plans. Felicity Ray is working on the Wayne County Hazard Mitigation Plan and it is in the final stages, and she is about ready to start on the Carter County Hazard Mitigation Plan. It is very important that everyone attends their County Hazard Mitigation Plan meetings.

Director Lutes reported on the DRA Application Cycles-Strategic Planning, SEDAP and CIF. CIF is open now and SEDAP is opening soon. Strategic Planning is open and is rolling cycle.

Director Lutes further reported on the CDBG Application Cycles. Disaster 4317 MID Zip Codes Amendment #5 is now open. The zip codes in our area are the Doniphan and Van Buren zip codes which includes Ripley and Carter counties and will close April 16, 2024. Please contact Alan Lutes as soon as possible if you are interested. This needs to be done within the next week. The FY23/FY24 Competitive Cycle which opens the first full week of April 2024 and closes at the end of August 2024. There are two years of funding, so if your community is eligible for both years, you can apply for double what you are normally allowed to apply for.

The MID/MIT will open in September 2024. All counties and cities are eligible, but the first part of the money will be for Ripley and Carter zip codes.

The Broadband Grant Opportunities-BEAD, 1.7 billion is coming for Missouri. Grant cycles should be opening for it this summer.

Director Lutes discussed the Show-Me Broadband Breakthrough Opportunity. This group will assist communities with broadband outreach in order to entice Internet Service Providers to apply to provide internet to their communities, but they need someone in each area to be the spokesperson. Please let us know if there is any interest and we will help them get in contact with Show-Me Broadband.

The Planning Commission is currently working under Phase 1 of the CM2AE Tech Hub Test Deck EDA Grant. This is an 8-million-dollar grant. This grant has to do with the mining of Colbalt and Lithium in Reynolds County and Carter County in our region. Director Lutes will be reaching out to our commissioners.

The Comprehensive Economic Development Strategy (CEDS) draft will be ready in June 2024 and the final approval will be due in September, 2024. Raamin Burrell will be reaching out to our counties. This is updated every 5 years.

There were no legislative updates.

GENERAL DISCUSSION

Director Lutes informed the group that Audits were just completed for FY22/FY23. Those are at the planning commission if anyone would like to review them. Digital copies can be emailed out as well.

The next Commission Meeting will be on June 13, 2024, at the Ozark Foothills Regional Planning Commission.

ADJOURNMENT

On a motion made by Commissioner Jesse Roy and seconded by Commissioner Ron Keeney the meeting was adjourned at 6:34 P.M. due to inclement weather.

Respectively Submitted,

Mr. Brian Polk, Chairman

Date

Ms. Margaret Carter, Secretary

Date

ATTENDANCE

COMMISSION MEMBERS IN ATTENDANCE

BRIAN POLK	AMY MOORE	
PAUL JOHNSON	VINCE LAMPE	DARRELL DEMENT
JESSE ROY	DENNIS COX	BRANDON WOOLARD
CHAD HENSON	GARY EMMONS	STEVE CHITWOOD
BILL MORIARITY	REBECCA PACHECO	EDDIE WILIAMS
RON KEENEY	LAURA BETH SMITH	RUSSELL FRENCH
BARB POTTER	DIANA BROWER	

COMMISSION MEMBERS NOT IN ATTENDANCE

ANGELA CLYBURN	SHANE CORNMAN	RHONDA BURSON
BILL KIRKPATRICK	DR. JIM JONES	DAWN HOOD
LARRY BURCHARD	JUSTIN PARKS	JASON HILL
STEVE DAVIS	JOHN BAILIFF	TERESA LEE
MARGARET CARTER	GARY CONWAY, JR.	DOUG MOSBEY
WAYNE OGDEN	STANLEY BARTON	REV. GREGORY KIRK
	PAUL WOOD	RON RUPP
	SANDY JOY	

STAFF

JAMIE LANSFORD

CAROLYN MEEKS

CAMILLE DONNELL

ALAN LUTES

BROOKE HINKLIN

RACHEL COLEMAN

ILENE WARD

RAAMIN BURRELL

MISTY EDWARDS

DAVEY HICKS

AMBER HORNBECK

NIKI HARP

ANDREW MURPHY

BRIAN ROSENER

AMY BAUGUS

ERICA KINGERY

JULIANNE BRADY

RICHARD KETCHUM

GUEST

DANIEL MUSGRAVE

GLORIA DEMENT

SARAH FRENCH

JENNIFER PARRISH

RONDA POLK

RANDALL POTTER