

MINUTES

JOINT MEETING OF
THE OZARK FOOTHILLS REGIONAL PLANNING COMMISSION
THE OZARK FOOTHILLS DEVELOPMENT ASSOCIATION
THE OZARK FOOTHILLS SOLID WASTE MANAGEMENT DISTRICT
AND
THE RIPLEY COUNTY PUBLIC HOUSING AGENCY

SEPTEMBER 11, 2025 @ 5:45 P.M.
SAM A. BAKER STATE PARK SHELTER 1
5580 STATE HIGHWAY 143
PATTERSON, MO 63956

CALL TO ORDER

The meeting was called to order at 5:45 p.m. by Chairman Jesse Roy.

APPROVAL OF MINUTES AND FINANCIAL REPORTS

The minutes of the meeting held on June 12, 2025, and the financial statements for the quarter ending June 30, 2025, were reviewed. Mayor Darrell Dement made a motion to approve the minutes and financial statements as presented. Member Michael Williams seconded. No opposition. Motion carries.

SPECIAL PRESENTATION (ASHLEY METELSKI)

A presentation was given by Ashley Metelski, Senior Communications Specialist, SE Coalition for Roadway Safety Representative, MODOT. She gave an update on roadway safety topics and concerns and how everyone can make Missouri roads safer.

SPECIAL PRESENTATION (JOE SANNING)

Mr. Joe Sanning, Program Manager, CDBG, Missouri Department of Economic Development, Business and Community Solutions, gave an update on their funding. He reported that there is still some money left in the Covid funds. He stated that all of the disaster funds have been obligated.

TRANSPORTATION ADVISORY COMMITTEE

Andrew Murphy gave an update on the Transportation Advisory Committee meeting that was held on July 10, 2025. He reported that the TAC met to vote and create prioritized lists for consideration in MoDOT's Statewide Transportation Improvement Program (STIP). New with this fiscal year, MoDOT is now requiring that our Board of Directors approve the TAC's priority list.

Amber Hornbeck, Ozark Foothills RPC project administrator, gave an update on the Active Transportation Plan for the City of Qulin. She reported that by having this plan in place, it will benefit them in the future when the city applies for grants. The plan is basically a guideline or wish list for things that need to be done or thought about for the future.

Chairman Jesse Roy then asked the Board for a motion to approve the TAC's priority list. On a motion made by Gary Emmons and seconded by Michael Williams, the TAC priority list was approved.

Robert Augsdorfer gave an update on the Safe Streets 4 All (SS4A) project. He distributed a Survey and asked everyone to complete it.

SOLID WASTE MANAGEMENT DISTRICT

Director Lutes discussed the continued decrease in recyclable prices. He also noted that the recycling center no longer accepts waste tires. The last day for this was July 31, 2025.

Robert Augsdorfer gave an update on the five county public meetings that were held for outreach on the solid waste management plan. He distributed a Regional Solid Waste Management District Survey. He asked everyone to complete a survey.

OZARK FOOTHILLS DEVELOPMENT ASSOCIATION

Director Lutes gave an update on the business incubator. He reported that there are two spaces available.

Director Lutes gave an update on the building improvements. He reported that the bid had been approved to construct additional gravel parking lot spaces at the back of the building. He also stated that the new flagpole has been ordered and should be delivered soon.

OZARK FOOTHILLS REGIONAL COMMUNITY FOUNDATION

Misty Edwards reported on the status of the Foundation. The current market value is \$3,185,469.58. The change since June 12, 2025, is an increase of \$74,855.66. There are currently 42 accounts under the OFRCF affiliate.

The last meeting was held on August 13, 2025. The next meeting is scheduled for November 12, 2025, at 4:00 p.m. in the OFRPC conference room.

RIPLEY COUNTY PUBLIC HOUSING AGENCY

Housing Coordinator Ilene Ward reported on the Section 8 Rental Assistance Program. The Ripley County Public Housing Agency is assisting 354 families in our five-county region. The housing agency also has 50 VASH vouchers that are used to assist homeless veterans. All 50 of

these vouchers are filled. The waiting list is currently closed, and we are not accepting applications.

Family Self Sufficiency Coordinator Julianne Brady Walls reported that there are 54 participants on the Family Self Sufficiency Program. These families are working toward the goals they set for themselves to become self-sufficient. Of the 54 participants, there are 33 that have started escrowing due to increasing their earned income. They will receive the acquired escrow once they successfully graduate from the program. There are currently 8 families on the Home Ownership Program.

NEW GRANTS RECEIVED

Director Lutes reported upon the grant awards received during the prior quarter. It was summarized as follows:

- Doniphan, CDBG-MID/MIT GI, Low Water Crossing – Barton & Washington, \$920,314
- Doniphan, CDBG-MID/MIT GI, Wastewater I&I Improvements, \$2,815,203
- Doniphan, CDBG-MID/MIT GI, Sewer Mapping & Camera Plan, \$150,000
- Doniphan, CDBG-MID/MIT GI, Quick Creek Phase II, \$1,363,999
- Doniphan, CDBG-MID/MIT Warning Systems, Tornado Warning Siren, \$100,000
- Van Buren, CDBG-MID/MIT GI, ADA Sidewalks, \$2,341,689
- Van Buren, CDBG-MID/MIT GI, Paving Improvements, \$1,265,108
- Ripley County, CDBG-MID/MIT GI, Ripley 160 E-10 Paving, \$1,637,355
- Van Buren, CDBG-MID/MIT Planning, Comprehensive Plan, \$55,500
- Ellington, CDBG-Emergency, Water System Repairs, \$540,324
- Ozark Foothills Regional Planning Commission (RCPHA), Missouri Dept. Mental Health, Shelter Plus Care (SPC), \$10,280
- Poplar Bluff, Housing Study-Grant Award Amendment Moving \$20,000 from Engineering to Planning for City Housing Study to be Completed by OFRPC, \$0

GRANT APPLICATIONS SUBMITTED

Director Lutes reported the New Grant Application Abstracts. A summary of each proposal was provided to those in attendance as an attachment to *Resolution #348*. A motion was made by Mayor Darrell Dement and seconded by member Gary Emmons. With no opposition, adoption of the resolution was approved.

DIRECTOR'S REPORT

Director Lutes presented the FY25 Annual Report to the Board. Copies of the report are available at the planning commission or can be emailed upon request. On a motion made by member Michael Williams and seconded by member Gary Emmons, the Annual Report was approved.

Director Lutes reported that there is a new requirement regarding the Sunshine Law. The Board needs to pass a Resolution designating a custodian of those records to make sure that we are in compliance. The Resolution will appoint the Executive Director as that custodian. On a motion made by Commissioner Vince Lampe and seconded by member Michael Williams, Resolution #349 was passed, with no opposition.

Director Lutes discussed changes that need to be made to the Employee Handbook. Section 114 for the Sunshine Law Policy is a new section, and the Organizational Chart also needs to be updated. This will be presented at the December 11, 2025, meeting for approval.

Director Lutes reported that the only DRA application cycle open is the CIF, and projects will require some form of job commitment. It will close on December 31st. We reapplied for the LDD Community Support Program Grant for \$52,586.17 which covers the major portion of a staff salary for 2 years and we anticipate receiving a notice of award soon.

Director Lutes announced that the FY26 CDBG Competitive Cycle opens April 2026. We received 9 disaster mitigation grant awards for our 2 MID zip codes.

Director Lutes reported that the EDA disaster round is open now. Their disaster round is competitive nationwide this year, instead of just being our 10 state Denver Region as it was in past years.

Director Lutes reported on the Broadband Grant Opportunities. Round Two just closed. We still haven't heard anything from Missouri for Round One applications but anticipate receiving a substantial number of awards.

Director Lutes reported that Felicity Ray is working on the Ripley County Hazard Mitigation Plan. The current plan expires in October of 2026. Funding is in place, but SEMA still has not issued the Memorandum of Agreement.

Lori Dunlap, Project Manager for the Regional Engagement Division of Missouri DED, Neighborhood Assistance Program (NAP), reported that the NAP grant cycle will open September 15th and close on October 24th. These help with fundraising and are usually 50 to 70% tax credits for businesses or non-profits.

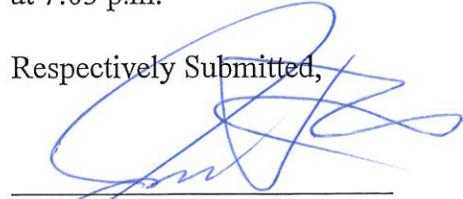
GENERAL DISCUSSION

Director Lutes announced that the next Commission Meeting will be held on December 11, 2025, at the Ozark Foothills Regional Planning Commission.

ADJOURNMENT

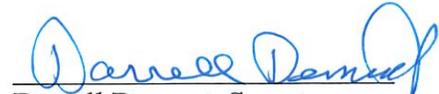
On a motion made by Vince Lampe and seconded by Gary Emmons, the meeting was adjourned at 7:03 p.m.

Respectively Submitted,



Jesse Roy, Jr, Chairman

12/11/2025
Date



Darrell Dement, Secretary

12/11/2025
Date

ATTENDANCE

COMMISSION MEMBERS IN ATTENDANCE

Diana Brower
Leann Clark
Darrell Dement
Gary Emmons
Chad Henson
Paul Johnson
Vince Lampe
Brian Polk
Rebeca Pacheco

Bill Moriarty
Melissa Pogue
Jesse Roy
Jennifer Williams
Michael Williams
Barbara Potter
Brandon Woolard
Steve Foster

COMMISSION MEMBERS NOT IN ATTENDANCE

Shane Cornman
Rhonda Burson
Ron Keeney
John Baliff
Gary Conway, Jr.
Dennis Cox
Jason Hill
William Kirkpatrick
Russell French
Sandra Shockey

Nancy Stewart
Justin Parks
Dawn Hood
Steve Chitwood
Stanley Barton
Ron Rupp
Angela Clyburn
Lee Hillis
Dr. Jim Jones

GUESTS

Vince Adams
Gloria Dement
Randy Potter
Pam Williams
Cathy Lampe

Ashley Metelski
Lori Dunlap
Joe Sanning
Laura Beth Smith
Babe Mann

STAFF

Robert Augsdorfer
Amy Baugus
Julianne Brady Walls
Raamin Burrell
Rachel Coleman
Camille Donnell
Misty Edwards
Davey Hicks

Amber Hornbeck
Richard Ketchum
Alan Lutes
Carolyn Meeks
Andrew Murphy
Brian Rosener
Ilene Ward