

Meeting Minutes of the  
Ozark Foothills Regional Community Foundation (OFRCF)  
December 4, 2018, 4:00pm  
Brown Art Gallery  
Poplar Bluff, MO

PRESENT

Marie Obourn, Reverend Annette Joseph, Janet Brown, Susan Skaggs, Sr. Anne Francioni (via phone), Russell French, Felicity Ray, Dr. Scott Dill, Staff – Crystal Jones

ABSENT

Greg Kirk, Scott Preslar, Rebeca Pacheco

MEETING CALLED TO ORDER

Meeting was called to order by Russell French at 4:07 p.m.

APPROVAL OF MEETING MINUTES

The meeting minutes from September 25, 2018 were reviewed. Marie Obourn made a motion to approve the minutes, Susan Skaggs seconded, all approved.

FUND BALANCES

Crystal Jones reported the assets of the OFRCF as of 10/31/2018 at \$1,509,950.07.

DONIPHAN R-1 SCHOOL DISTRICT – CENTER FOR DISASTER PHILANTHROPY AWARD

Crystal updated the board on the status of the Center for Disaster Philanthropy grant to OFRCF for one outreach and one counselor position for the Doniphan School District. Per Dr. Jennifer Snyder, one position has been filled. The district plans to submit reimbursement requests to Crystal on a monthly basis, which will reimburse the district for the cost of hiring the two positions. An administrative contract was signed by Dr. Snyder. Crystal will collect the original contracts for full execution.

Felicity asked if CDP agreed to add the 5% administrative fee to the award for the OFRPC administration of the grant. The e-mail from Nancy Beers at CDP led Crystal to believe that to be the case. Felicity will follow up with Nancy Beers to confirm. Crystal reported that she did not hear back from the District regarding a press release or announcement of the award. Crystal will follow up with Dr. Snyder to discuss and reach out to the area newspaper to request a story.

**ACTION:** Felicity will follow up with Nancy Beers regarding the 5% administration fee. Crystal will contact the area newspaper to request a story about the OFRCF and benefits of philanthropy, citing the Doniphan R1 award as one.

COOVER GRANT – SUPPORT LETTERS

Crystal Jones informed the board that there are two organizations interested in applying to the Coover grant program through CFO. The Bread Shed is requesting \$20,000 for basic support for their food program, and the Harviell Community Center is requesting \$15,000 to begin a senior and low-income supplemental food program. Applications are due February 15, 2019. Support letters for these two applications are requested from the OFRCF board. Felicity made a motion to authorize Russell French, board president, authority to sign the letters of support for these projects; Marie Obourn seconded. Motion carried.

**ACTION:** Crystal will draft support letters and present to Russell for signature prior to the February 15<sup>th</sup> application deadline.

#### RURAL OPPORTUNITY HEALTH INITIATIVES GRANT

Crystal Jones informed the board about a grant opportunity through CFO and supported by Missouri Foundation for Health entitled the Rural Opportunity Health Initiatives. This opportunity would provide \$10,000 to the OFRCF to subaward to health-serving projects. Crystal informed the board she would need some direction on the application's area of focus. Sr. Anne referenced a data report by Missouri Foundation for Health that would provide some background on healthcare disparities. She will locate that report and forward it to the board. Scott Dill mentioned a program the Poplar Bluff School District is piloting that will create school-based health clinics. Scott cited other schools in the region that may be interested in applying for the funding to begin similar programs. Sr. Anne cited transportation as a barrier to accessing health care options. Board members discussed recent hospital closures and how that is negatively impacting access.

**ACTION:** Crystal will draft an application to be presented to the board at the next meeting in January, prior to application submission. Crystal will utilize data from the MFH report being forwarded by Sister Anne and suggest an area of focus.

#### REGIONAL HOUSING STUDY UPDATE

Crystal Jones provided an update on the regional housing study and CFO Disaster Prep grant award. No proposals were received in response to the RFP released by the Foundation. Feedback from potential contractors is that \$10,000 is not enough to complete the study. OFRPC submitted another application to the Missouri Association of Councils of Government (MACOG) for a \$15,000 request. If awarded, a total of \$25,000 will be available for the study. The MACOG awards should be announced after the first of January 2019.

#### DONIPHAN AND RIPLEY COUNTY AREA FLOOD RELIEF FUNDS

At the last meeting, the board approved a motion to table the discussion around re-granting the funds from the Doniphan Area and Ripley County Emergency Flood Relief Fund, and asked Crystal to attempt to locate any remaining, unmet, household flood needs. Crystal was unable to locate any specific examples. Some discussion was held around submitting a call for proposals to see what is received; however, the board was concerned about funds being used for the donor's original intent, which was emergency flood relief. Since it has been over 1.5 years since the disaster, the OFRCF board questioned the need for "emergency" funds. Felicity made a motion to bank the remaining, unused funds currently held in the Doniphan and Ripley County Area Flood Relief Fund for a future disaster; Marie Obourn seconded. Motion carried.

#### INFORMATION CARD FOR PROSPECTING

Crystal Jones distributed information to the board on a leadership development training endorsed by CFO. Any interested members could use the contact information to learn more information or to enroll. No suggested revisions to the card was received.

#### OPEN DISCUSSION

Crystal Jones provided a breakdown to the board on administrative expenses as compared to revenues incurred by the OFRPC in the last three years, per the board's September meeting request. In 2016 and 2017, the OFRPC incurred expenses greater than revenues. In 2018, however, revenues increased and

began supporting expenses. Felicity Ray thanked the board for requesting this breakdown and stated the OFRPC will continue monitoring expenses and revenues going forward.

Crystal provided an overview of the November affiliate conference in which Crystal, Jan, Felicity, and Rebeca attended. A helpful, one-page slide highlighting benefits to philanthropy was presented to conference participants. Crystal will forward this slide to all board members for reference.

Next meeting set for January 29, 2019 at 4:00 pm at the Ozark Foothills Regional Planning Commission in Poplar Bluff, MO.

ADJOURN

Marie Obourn made a motion to adjourn the meeting, Felicity Ray seconded. Motion carried. Meeting adjourned at 5:10 pm.

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Russell French, Chairman  
Date Approved

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Sr. Anne Francioni, Secretary  
Date Approved

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