

MINUTES

JOINT MEETING OF THE OZARK FOOTHILLS REGIONAL PLANNING COMMISSION, THE OZARK FOOTHILLS DEVELOPMENT ASSOCIATION, THE OZARK FOOTHILLS SOLID WASTE MANAGEMENT DISTRICT COUNCIL & ADVISORY COMMITTEE AND THE RIPLEY COUNTY PUBLIC HOUSING AGENCY

**JUNE 9, 2022
OZARK FOOTHILLS REGIONAL PLANNING COMMISSION
POPLAR BLUFF, MO 63901
6:00 PM**

CALL TO ORDER

The meeting was called to order at 5:57 p.m. by Brian Polk.

APPROVAL OF MINUTES AND FINANCIAL REPORTS

The minutes of the meeting held March 10, 2022, and financial statements for the quarter ending March 31, 2022, were reviewed. Member Darrell Dement made a motion to approve the minutes of the March 31, 2022, meeting. Member Margaret Carter seconded. No opposition. Motion carried. Mayor Dennis Cox made a motion to approve the financial statements for the quarter ending March 31, 2022. Commissioner Ron Keeney seconded. No opposition. Motion carried.

Chairman Brian Polk introduced Alan Lutes as the new Executive Director and Andrew Murphy as the new Assistant Director of the Ozark Foothills Regional Planning Commission.

TRANSPORTATION ADVISORY COMMITTEE

Coordinator Andrew Murphy reported on the Transportation Planning Progress Report. In April, 2022, the Transportation Advisory Committee (TAC) prioritized projects. A copy of the list of the 45 projects can be obtained from Coordinator Murphy. Each county prioritized 3 projects consisting of the priority list, multi-modal and maintenance lists for their counties. July 14, 2022, is the TAC prioritization meeting.

Coordinator Murphy also reported that the Statewide Transportation Improvement Program (STIP) 2023-2027, 5-year plan is out right now from MODOT and available for public comment until June 17, 2022. If you are not on the TAC and would like to comment, let Coordinator Murphy know.

Coordinator Murphy shared with the group, the Land and Water Conservation Fund (LWCF) application which is a 50/50 match, the maximum is \$250,000. Instead of LWCF applications

opening up in December, 2022, they are going to open up in August, 2022 and are due in November, 2022 and awards will not be announced until October, 2023.

MoDOT Transportation Alternatives Program (TAP) applications are also out. TAP released these applications in mid-May and are due June 30, 2022. The Planning Commission has four possible TAP projects at this time which are sidewalk and trails projects. These applications are open to school districts, colleges, RPC's and transit agencies. The Planning Commission grant writers, Raamin, Chelsae and Lydia are working on possible TAP projects. If you are interested in a TAP project, please contact the Planning Commission.

SOLID WASTE MANAGEMENT DISTRICT

Recycling Center Supervisor, Jamie Lansford reported that the recycling prices are about the same. The Recycling Center is still waiting on a motor for the baler that was purchased in October, 2021. The Recycling Center is looking to hire full time or part time driver with a CDL.

Director Lutes reported on the Solid Waste Management District Grant Submission. The SWMD grant submission was approved in March, 2022. The Ozark Foothill's Regional Planning Commission submitted a proposal and no other proposals were received. The Executive committee scored and rated the Ozark Foothills Regional Planning Commission proposal and made the decision to award the Planning Commission to administer the grant for the next 5-year cycle.

A Motion to approve the OFRPC Administrative Service Agreement was made by Executive Member Darrell Dement and seconded by Executive Member Margaret Carter; all board members approved. With no opposition, the motion carried.

OZARK FOOTHILLS DEVELOPMENT ASSOCIATION

Director Lutes reported to the group that the business incubator spaces are 100% full.

Regarding the Building Improvements, Director Lutes reported that all old meter bases need to be replaced and upgraded. We have 4 out of 10-meter bases that still need to be upgraded. We are working on getting this process started.

OZARK FOOTHILLS REGIONAL COMMUNITY FOUNDATION

Disaster Recovery Coordinator, Lydia Keller reported upon activities of the Ozark Foothills Regional Community Foundation (OFRCF). As of June 9, 2022, the market value of funds is \$2,014,491.59. This is an increase from the previous commission meeting.

The Community Foundation of the Ozarks Fiscal year is wrapping up, and overall, the Foundation has had a successful year. The number of gifts, fund accounts, the number of grants paid by funds, and the overall market value have all increased compared to the previous year.

The Community Foundation of the Ozark's (CFO'S) Coover Regional 2022 grant program was an opportunity for senior centers in the area to receive funding up to \$25,000 for operation and facility related expenses. Six (6) nutrition centers in the Ozark Foothills Region applied, and four (4) nutrition centers were officially awarded in April, a total of \$78,112 in the region. Naylor Nutrition Center received \$14,303 for new kitchen equipment, Northside Nutrition Center received \$14,538 for a pallet jack, commercial sized refrigerator, and upright freezer. Ripley County Nutrition received \$24,800 for delivery vehicles and Wayne County Nutrition Center received \$24,471 for kitchen equipment.

The Community Foundation will be opening a grant round for local 501c3 nonprofits on July 1, 2022, and this cycle will close on July 29, 2022. The nonprofit must have an annual operation budget of less than \$250,000 and must service children, senior citizen care, animal welfare assistance and, or homelessness. The eligible grant requests amounts are between \$500-\$1000. This will allow the foundation to fund 2-4 projects. This application will be available on the CFO website.

The Community Foundation has two board positions open, a Wayne County Representative and a Reynolds County Representative. The board is taking suggestions to meet and consider candidates. If you have any recommendations, please email, call, or let Lydia know after this meeting. The board wants to ensure that all counties are represented.

RIPLEY COUNTY PUBLIC HOUSING AGENCY

Housing Coordinator Ilene Ward reported upon the Section 8 Rental Assistance Program. The Ripley County Public Housing Agency is assisting 389 families in our five-county region. 12 of these families are on the homeownership program. We currently have 170 families on the waiting list and we are not accepting applications at this time. RCPHA also has 50 VASH vouchers. These are used to house homeless Veterans that are referred to the RCPHA by the VA Hospital. 48 of these vouchers are filled.

Family Self Sufficiency (FSS) Coordinator Debbie Tarvid reported that there were 26 families participating in the FSS Program who are working towards goals such as acquiring reliable transportation, obtaining a college degree, etc. 12 of the families have increased their household earnings from wages since they enrolled for the program. This has made them eligible to earn escrow money that they will receive if they successfully graduate from the program.

Three FSS families exited from the program. Two graduated due to their total tenant payment being more than their rent standard. These individuals' incomes increased enough to cause their TTP to be greater than their rent. When this occurs the participant automatically graduates even if their five years aren't complete. The third individual exited from FSS because he was placed into a nursing home and no longer a Section 8 participant.

Coordinator Tarvid mailed letters to 9 individuals scheduling appointments for enrollment into the FSS program. During this appointment she will be discussing the Move to Work program (MTW). With the MTW program anyone in the household age 18+ must be employed 15 hours per week or attend 9 credit college hours. RCPHA is making its Family Self-Sufficiency Program participation mandatory for any household member that is non-elderly/non-disabled by waiving the statutory and regulatory definition of FSS family or participation family which is “a family that resides in public housing or receives assistance under the rental certificate or rental voucher programs, and that elects to participate in the FSS program” (24 C.F.R. 984.103 (b)) The extent that Family Self-Sufficiency activities include supportive services, such services must be offered to elderly and disabled persons who are participants in the covered program and eligible for such services. Notwithstanding the above, any funds granted pursuant to a competition must be used in accordance with the Notice of Funding Availability (NOFA).

Coordinator Tarvid introduced Jamecia Price and her family, who were in attendance and who is a successful graduate of the Family Self-Sufficiency Program. Coordinator Tarvid presented her with a Certificate of Completion and an Escrow Check. Pictures were taken by Assistant Director, Andrew Murphy.

Director Lutes discussed the RCPHA Administrative Plan Revision. This annual plan was approved in March, 2022 and some revisions needed to be made due to the Move to Work (MTW) program. If anyone would like to review the annual plan and revisions, please see Director Lutes.

A motion to approve *Administrative Plan Revision, Resolution #320*, was made by Commissioner Joe Loyd and seconded by Commissioner Ron Keeney. No opposition. Motion carried.

NEW GRANTS RECEIVED

Director Lutes, reported upon the grant awards received during the prior quarter. It was summarized as follows:

- Ozark Foothills Regional Planning Commission, U.S. Department of Commerce, Assignment Agreement with the Economic Development Administration to provide staff time to the agency, \$140,488.12;
- Ripley County/Ripley County PWSD #1, CDBG-CV, to provide funding for the improvements to the county’s water system, \$426,208;
- Ripley County/Ripley County PWSD #2, CDBG-CV, to provide funding for the county’s water system, \$927,071;
- Ripley County, CDBG-CV, to provide funding for construction of the county’s jail facility, \$531,933;
- Carter County/Carter County Nutrition Center, CDBG-CV, to provide funding for facility improvements, \$363,619;

- Butler County Council on Aging, CFO-Coover Grant, to provide funding for a pallet jack and kitchen appliances, \$14,538;
- Naylor Nutrition Center, CFO-Coover Grant, to provide funding to upgrade the kitchen with new equipment, \$14,303;
- Ripley County Senior Citizens Club, Coover Grant, to support the purchase of two used vans for meal delivery services, \$24,800;
- Williamsville Area Association of Senior Citizens, CFO-Coover Grant, to provide funding to update kitchen equipment, \$24,471;
- Wayne County/City of Williamsville/Williamsville Area Association of Senior Citizens, CDBG-CV, to provide funding for building renovations and improvements, \$198,428;
- Wayne County, CDBG-CV, to provide funding for broadband infrastructure development in Puxico School District Area, \$971,999;
- Ozark Foothills Regional Planning Commission, Missouri Office of Administration, transfer of funds from State of Missouri to support the OFRPC regional planning efforts, \$24,000.

GRANT APPLICATIONS SUBMITTED

Director Lutes reported the New Grant Application Abstracts. A summary of each proposal was provided to those in attendance as an attachment to *Resolution #321*. A motion was made by Commissioner Jesse Roy and seconded by member Dennis Cox; with no opposition, adoption of the resolution was approved.

DIRECTOR'S REPORT

Director Lutes discussed with the group Butler and Reynolds Counties' Hazard Mitigation Plans. Felicity Ray is working on Reynolds County Hazard Mitigation Plan. Felicity will be holding a Risk Assessment Meeting on June 13, at 10:00 a.m. at the Reynolds County Courthouse. Felicity requests that everyone in Reynolds County complete the 5-question online survey. If anyone needs the link to that survey, please contact Alan or Felicity. Chelsae Cordia is working on the Butler County Hazard Mitigation Plan. Chelsae will be holding Butler County's final meeting on July 15, 2022, to review the risk assessment and identify the mitigation items. Chelsae will be E-mailing the risk assessments tomorrow to the communities in Butler County.

Director Lutes further discussed the Negotiated Indirect Cost Rate Agreement. The Agreement has been submitted to EDA and we have not received approval from them yet, Director Lutes will update further at the next meeting.

Director Lutes discussed the CDBG FY22 Application Cycles-Regular Competition and MIT. CDBG assured us that the CDBG FY22 cycle will open in July. The MIT application cycle will follow after that, possible August. If anyone has any project ideas, please contact the Planning Commission.

Director Lutes reported on the FY23 Budget. A copy of the budget was provided to those in attendance. Director Lutes noted that a 3% pay cost of living adjustment for employees which will be effective July 1, 2022, has been requested in the budget. The OFRPC also received \$12,500 additional funds from MoDOT which has allowed some merit increases for those working with MoDOT.

A motion to approve *FY23 Budget, Resolution #322*, was made by Commissioner Ron Keeney and seconded by Commissioner Jesse Roy. No opposition. Motion carried.

Director Lutes discussed with the group the 2022 Melvin Brinkley Public Service Award Nominations. Nominations need to be submitted to Director Lutes by E-mail by August 15, 2022.

Director Lutes further discussed the FY23 Slate of Officers Approval. The officers have been approved by the board and are the same officers that are in place now. Commissioner Brian Polk (Wayne County) is board Chairman, Mr. Paul Johnson (Reynolds County) -1st Vice Chairman, Mr. Darrell Dement (Reynolds County)-2nd Vice Chairman, Ms. Margaret Carter (Butler County)-Secretary/Treasurer and Commissioner Jesse Roy (Ripley County) and Rebeca Pacheco (Carter County). The board received a verbal resignation of Chairman, Brian Polk effective after completion of his 2-year term.

A motion to approve FY23 Slate of Officers, was made by Commissioner Ron Keeney and seconded by Mayor Dennis. No opposition. Motion carried.

Director Lutes introduced Andrew Murphy as the new Assistant Director and Ms. Amber Hornbeck as the new Project Administrator.

Representative Darrell Atchison reported on the Legislative Updates. The legislature adjourned May 14, 2022, the State of Missouri passed a \$45 billion budget due to federal funds. Due to re-districting, Representative Atchison now serves all of Wayne County, Carter County, Ripley County, Oregon County, Southern Shannon and part of Howell County but no longer has Butler County.

Director Lutes introduced the new OFRPC Commission Members. Brandon Woolard, President of The Bank of Missouri, will be serving as a representative in the Financial Sector and Dr. Jim Jones from Greenville will be serving as a representative in the Professions Sector.

GENERAL DISCUSSION

Director Lutes informed the group the next Planning Commission meeting will be the Fish Fry in Wayne County on September 8, 2022 at Sam. A. Baker State Park.

Sandra Cabot, Mo Dept. of Economic Development shared with the group the new website for the State of Missouri that is being developed which is moarpa.mo.gov. This website offers Statewide ARPA funds that cities and counties can apply for.

ADJOURNMENT

On a motion made by Commissioner Jesse Roy and seconded by Ms. Margaret Carter, the meeting was adjourned at 7:18 P.M.

Respectively Submitted,

_____	_____	_____	_____
Mr. Brian Polk, Chairman	Date	Ms. Margaret Carter, Secretary	Date

ATTENDANCE

COMMISSION MEMBERS IN ATTENDANCE

BRIAN POLK	MARGARET CARTER	DARRELL DEMENT
JOE LOYD	BILL MORIARTY	SANDY JOY
REBECCA PACHECO	CHAD HENSON	DALE DAY
DENNIS COX	RON KEENEY	KEVIN BYNUM
JESSE ROY	KATHY STREET	

COMMISSION MEMBERS NOT IN ATTENDANCE

SAMANTHA EVANS	STANLEY BARTON	RUSSELL FRENCH
DOUG LEDBETTER	PAUL JOHNSON	
JOHN MURRAY	PAUL WOOD	TERESA LEE
WAYNE OGDEN	ANGELA CLYBURN	WAYNE GIBBS
RICK JULIUS	BILL KIRKPATRICK	STEVE DAVIS
MIKE HOERNER	LARRY BURCHARD	REV. GREGORY KIRK
GARY CONWAY, JR.		VINCE LAMPE

STAFF

JAMIE LANSFORD

CAROLYN MEEKS

AMBER HORNBECK

ALAN LUTES

AMY BAUGUS

RACHEL COLEMAN

ILENE WARD

BROOKE HINKLIN

DEBBIE TARVID

DAVEY HICKS

RAAMIN BURRELL

LYDIA KELLER

NIKI HARP

CHELSAE CORDIA

ANDREW MURPHY

CAMILLE DONNELL

GUESTS

GLORIA DEMENT

SANDRA CABOT

TOM WILDER

JAMECIA PRICE

REP. DARRELL ATCHISON

BRANDON WOOLARD

CASSIE TERRY

GARY EMMONS