

## MINUTES

**JOINT MEETING OF  
THE OZARK FOOTHILLS REGIONAL PLANNING COMMISSION,  
THE OZARK FOOTHILLS DEVELOPMENT ASSOCIATION,  
THE OZARK FOOTHILLS SOLID WASTE MANAGEMENT DISTRICT COUNCIL &  
ADVISORY COMMITTEE  
AND  
THE RIPLEY COUNTY PUBLIC HOUSING AGENCY**

**SEPTEMBER 8, 2022  
SAM. A. BAKER STATE PARK, SHELTER #1  
5580 MO-143, PATTERSON, MO  
6:00 PM**

### CALL TO ORDER

The meeting was called to order at 6:00 p.m. by Brian Polk.

### APPROVAL OF MINUTES AND FINANCIAL REPORTS

The minutes of the meeting held June 9, 2022, and financial statements for the quarter ending March 31, 2022, were reviewed. Commissioner Vince Lampe made a motion to approve the minutes of the June 30 2022, meeting. Commissioner Jesse Roy seconded. No opposition. Motion carried.

Fiscal Officer, Camille Donnell noted that the Ozark Foothills Recycling Center earned a profit this year.

### TRANSPORTATION ADVISORY COMMITTEE

Coordinator Andrew Murphy reported on the Transportation Planning Progress Report. The 2022 Ozark Foothills Region Project Priorities are as follows:

1. Highway 21 South at Briar Creek – Bridge Replacement in Ripley County
2. 4-lane Highway 67 from Highway 160 to the state line in Butler County
3. Safety Shoulders on Highway 49 from Highway 67 to Mill Spring and Piedmont to Iron County line and widen existing box culverts in Wayne County
4. Overlay and add shoulders to D Highway in Carter County
5. Overlay and add shoulders on C Highway from Highway 60 to county line in Carter County

### Ozark Foothills Region Maintenance Priorities

1. Highway 72 Overlay from 72/21 Junction to 72/32 Junction in Reynolds County

Highway 49: Resurface from Williamsville to Iron County Line in Wayne County

2. Resurface Route O in Butler County
3. Redesign median crossover of Highway V & Highway A at Highway 60 in Ellsinore in Carter County

Add Shoulders and rumblestrips to Highway 103 in Carter County

### Ozark Foothills Region Multi-Modal Priorities

1. Add/repair sidewalks on Walnut Street, from Summit to Highway Street, and Highway Street from Lafayette to Walnut Street, for safe pedestrian and wheelchair access to north end of shopping center in Ripley County
2. Add bike lane for TransAmerica Bike Trail on Highway 76 Bike Route in Reynolds County
3. Extend the Poplar Bluff airport runway in Butler County
4. Sidewalk construction on Cemetery Road in Williamsville in Wayne County
5. Sidewalks in Ellsinore from East Carter Schools to US Highway 60 in Carter County

Mr. Murphy announced the RPC will be updating the Public Transit Human Services Transportation Coordination Plan (PTHSTP) beginning this month. The RPC wrote the original PTHSTP for our region in 2008 and the plan is updated every five years. The last update was June 2018, so the next update is due by June of 2023. The current plan can be found on the OFRPC website. A draft of the plan will be ready to present at the March Board meeting and the Board will be asked to approve the update at the June 2023 meeting.

The PTHSTP plan is required by federal law and outlines how transit agencies, social service agencies, municipalities and other transportation providers can most efficiently and effectively work together to improve regional mobility for individuals with special transportation needs including seniors, people with low incomes, and people with disabilities. Surveys, public engagement, and meetings with providers will begin shortly.

Mr. Murphy informed the group that the Regional Bridge Committee met September 6<sup>th</sup> to select BRO-eligible projects for the Southeast District. The process went much smoother than anticipated and it appears at least 14 off-system bridge projects will be funded in the district. 40 applications were submitted.

## SOLID WASTE MANAGEMENT DISTRICT

Recycling Center Supervisor, Jamie Lansford reported that the recycling prices are about the same. Carboard dropped \$30.00 a ton. The Recycling Center received the motor for the baler that was purchased in October, 2021 and it is installed.

Director Lutes reported on the Solid Waste Management District Annual Report. Director Lutes presented 2 copies of the Annual Report that everyone is welcome to view. This Annual Report will be submitted to the Solid Waste Management District, contact Director Lutes if you would like a copy.

A Motion to approve the Annual Report, *Resolution #OFSWMD-2022-01*, was made by Executive Member Paul Johnson and seconded by Mayor Dennis Cox; all board members approved. With no opposition, the motion carried.

## OZARK FOOTHILLS DEVELOPMENT ASSOCIATION

Director Lutes reported to the group that the business incubator spaces are 100% full.

Regarding the Building Improvements, Director Lutes reported that all old meter bases need to be replaced and upgraded. We have 4 out of 10-meter bases that still need to be upgraded. We will be working on this within the next month.

## OZARK FOOTHILLS REGIONAL COMMUNITY FOUNDATION

Disaster Recovery Coordinator, Lydia Keller reported upon activities of the Ozark Foothills Regional Community Foundation (OFRCF). She discussed the purpose of the Community foundation and reported the market value was \$1,985,373.25, this is an increase from the June commission meeting. Within the past few months the Community Foundation has established a new agency partner fund which is the Timothy Foundation in Butler County. The Timothy Foundation's annual community grant round is July-August, the board awarded \$2,000 to three different non for profits in the region. The Timothy Foundation was a recipient that received \$750 to support their Helping Hands Program. Ripley County Resource Ministries was awarded \$750 to support the food box program, which will provide one full truck load of food to Ripley County residents. The Naylor Nutrition received \$500 to support the at-home meal delivery program transportation costs. Checks were distributed September 7, 2022.

There are two board representative positions available for Wayne County and Reynolds County for the Community Foundation. Please contact Lydia if anyone is interested. The Community Foundation of the Ozarks 50<sup>th</sup> anniversary is in 2023. We will begin celebrating with a Daffodil project. The Foundation will have the opportunity to plant daffodil bulbs in any greenspace this fall. If you have any potential projects that landscaping may be of interest, please contact Lydia.

The next Community Foundation board meeting is October 11,2022, at 4:00 p.m. at Castello's in Poplar Bluff.

### RIPLEY COUNTY PUBLIC HOUSING AGENCY

Housing Coordinator Niki Harp reported upon the Section 8 Rental Assistance Program. The Ripley County Public Housing Agency is assisting 377 families in our five-county region. In addition, the RCPHA also has 50 VASH vouchers. These are used to house homeless Veterans that are referred to the RCPHA by the VA Hospital. All 50 of these vouchers are filled.

There are 295 families on the waiting list. The waiting list is currently open. We are accepting applications through September 30, 2022 at 4:00 p.m.

Family Self Sufficiency (FSS) Coordinator Debbie Tarvid reported that there are 25 families on the Family Self-Sufficiency Program who are working towards goals such as acquiring home ownership, reliable transportation, obtaining a college degree, etc. Our goal is 40 FSS participants. Currently we are at 63% of our goal. 11 of the families have increased their household earnings from wages since they enrolled for the program. This has made them eligible to earn escrow money that they will receive if they successfully graduate from the program. Our FSS participants escrow balance as July 31, 2022, was \$22,354.54.

There are currently 11 families on the Home Ownership Program. We have 6 additional families interested in the program.

Director Lutes discussed the RCPHA Administrative Plan Revision. If you would like to review the Administrative Plan, please contact our office. Director Lutes discussed the FSS action plan and Move to Work (MTW). The MTW hardship policy is being revised to reflect the household income adjustment and change in tenant voucher extension/expiration. If anyone would like to review the administrative plan and revisions, please see Director Lutes.

A motion to approve *Administrative Plan Revision, Resolution #323*, was made by Commissioner Vince Lampe and seconded by Commissioner Jesse Roy. No opposition. Motion carried.

### NEW GRANTS RECEIVED

Director Lutes, reported upon the grant awards received during the prior quarter. It was summarized as follows:

- City of Greenville, CDBG, Paving Improvements \$487,774;
- Butler County, CDBG, Harviell Paving Improvements, \$142,601;
- City of Piedmont, CDBG, Paving Improvements, \$496,622;
- Village of Mill Spring, CDBG, Paving Improvements, \$189,802;
- City of Poplar Bluff, CDBG, Storm Water Improvements, \$500,000;

- Ripley County-PWSD #2, CDBG, Emergency Water Well & Line Improvements, \$500,000;
- Butler County-Poplar Bluff R-1 School Culinary Arts, CDBG, Culinary arts Building addition/remodel, \$500,000;

Director Lutes reported to the group the grant amendment increases due to overbids. It was summarized as follows:

- City of Bunker, CDBG, Paving Improvements, \$24,294 additional funds
- City of Williamsville, Paving Improvements, \$31,991 additional funds
- Butler County-Broseley, CDBG, Paving Improvements, \$163,976 additional funds
- City of Doniphan, CDBG-DR-MIT, Water Line Improvements, \$132,060 additional funds
- City of Doniphan, CDBG-DR, Replace Pine Street walk bridge, \$35,595 additional funds.

### GRANT APPLICATIONS SUBMITTED

Director Lutes reported the New Grant Application Abstracts. A summary of each proposal was provided to those in attendance as an attachment to *Resolution #324*. A motion was made by Mayor Dennis Cox and seconded by Commissioner Jesse Roy; with no opposition, adoption of the resolution was approved.

### DIRECTOR'S REPORT

Director Lutes reported to the group a new commission member, Gary Emmons, District 1 Ripley County Commissioner, who will be serving in our Business Sector.

Director Lutes further reported that staff member, Chelsae Cordia, Disaster Recovery Coordinator, resigned on August 12, 2022. We have hired someone to replace her and they will begin September 26, 2022.

Director Lutes discussed the OFRPC FY22 Annual Report with the group. It is not ready at this time but the report will be ready to view, posted on our website and e-mailed within the next couple of weeks.

Director Lutes reported on the Reynolds, Butler and Wayne County Hazard Mitigation Plans. Felicity Ray is working on the Reynolds County Hazard Mitigation Plan which is complete. She will be submitting it to EDA. Chelsae Cordia was working on the Butler County Hazard Mitigation Plan and the existing plan expires February, 2023. Felicity Ray will be finishing the Butler County Hazard Mitigation Plan. The Wayne County Hazard Mitigation Plan expires in August, 2024. Felicity Ray will begin working on it later this year.

Director Lutes introduced Brandon Jensen, Program Manager CDBG, to discuss CDBG Application Cycles-FY22& MIT. September 19, 2022 CDBG has there FY22 Competitive Cycle starting. Under that program they can fund community facilities, public parks, fire stations daycares, etc. They can also fund repairs, construction, general infrastructure and demolition projects. CDBG has about 18 million dollars that will be able to give grants out under the competitive cycle. The \$500,000 is now calculated for the professional service to be separate. Engineering and design, and administration etc. will not count against the \$500,000 cap. There are some eligibility restrictions related to having open projects. Any communities that are affected by that will be receiving a letter before the application cycle opens. Also, CDBG has 4317 funding which is related to the 2017 flooding. That application cycle will open in October, 2022. The funding can only be allocated in five zip codes in Southern Missouri. They have the flexibility to obligate up to 20% of their funds outside of those five zip codes which that 20% was used up under the first round of funds. The two zip codes within the Ozark Foothills region that will be able to apply are the Doniphan and Van Buren areas. Activities under that program include flood buyouts, down payment assistance programs and infrastructure for new housing development.

CDBG has open cycle applications that are open year-round as long as they have funds available. It is for emergencies that are immediate threats to health and safety. They can fund demolition and repairs of structures. Also, CDBG offers long term recovery, which is if you have had an impact from a presidentially declared disaster. They also have Economic Development for any business expansion or business relocations.

Mr. Jensen discussed the grant amendments and CDBG's 5-year consolidated plan. In addition to infrastructure projects, there are other projects that CDBG can fund such as housing activities and single-family construction. CDBG will be sending out more information at the end of September. In October CDBG will be surveying to see what CDBG should be prioritizing over the next 5 years. Mr. Jensen would like everyone to participate in these surveys to help build the CDBG program.

Director Lutes reported on FEMA Building Resilient Infrastructure and Communities (BRIC) and FMA Notice of Funding (NOFOs). We have submitted 4 projects to BRIC through SEMA.

Director Lutes introduced Sandra Cabot and Lori Dunlap from Mo DED to report on the DED ARPA Application Cycles. Ms. Cabot reported at the State level, DED has been hosting monthly conference calls with what's coming with ARPA funds. The next webinar is September 9, at 1:00 p.m. There also will be a small business grant available. This grant is for small businesses in the community who were negatively impacted by COVID in which the CARES Act did not alleviate all of the expenses or lost revenue from March 31, 2021 until the day they submit their application. Based on the Federal Governments guidelines it does have to be related to COVID-19.

Director Lutes introduced State Representative Darrell Atchison to give the legislative update. Mr. Atchison reported the VETO session is this coming week.

GENERAL DISCUSSION

Director Lutes thanked Brandon Jensen, Representative Darrell Atchison, Staff and Commission Members.

ADJOURNMENT

On a motion made by Commissioner Vince Lampe and seconded by Ms. Margaret Carter, the meeting was adjourned at 7:15 P.M.

Respectively Submitted,

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Mr. Brian Polk, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ms. Margaret Carter, Secretary

\_\_\_\_\_  
Date

ATTENDANCE

COMMISSION MEMBERS IN ATTENDANCE

BRIAN POLK	MARGARET CARTER	DR. JIM JONES
VINCE LAMPE	SANDY JOY	PAUL JOHNSON
REBECCA PACHECO	CHAD HENSON	DALE DAY
DENNIS COX	GARY EMMONS	BRANDON WOOLARD
JESSE ROY	KATHY STREET	

COMMISSION MEMBERS NOT IN ATTENDANCE

STEVE DAVIS	ANGELA CLYBURN	DARRELL DEMENT
DOUG MOSEBY	BILL KIRKPATRICK	JOE LOYD
WAYNE OGDEN	LARRY BURCHARD	TERESA LEE
RICK JULIUS	RUSSELL FRENCH	WAYNE GIBBS
MIKE HOERNER	KEVIN BYNUM	REV. GREGORY KIRK
GARY CONWAY, JR.	JUSTIN PARKS	BILL MORIARITY
STANLEY BARTON	RON KEENEY	
PAUL WOOD		



STAFF

JAMIE LANSFORD

CAROLYN MEEKS

CAMILLE DONNELL

ALAN LUTES

BROOKE HINKLIN

RACHEL COLEMAN

ILENE WARD

RAAMIN BURRELL

DEBBIE TARVID

DAVEY HICKS

AMBER HORNBECK

LYDIA KELLER

NIKI HARP

ANDREW MURPHY

GUESTS

SANDRA CABOT

REP. DARRELL ATCHISON

MADISON BAKER

LORI DUNLAP

BRANDON JENSEN