

MINUTES

JOINT MEETING OF THE OZARK FOOTHILLS REGIONAL PLANNING COMMISSION, THE OZARK FOOTHILLS DEVELOPMENT ASSOCIATION, THE OZARK FOOTHILLS SOLID WASTE MANAGEMENT DISTRICT COUNCIL & ADVISORY COMMITTEE AND THE RIPLEY COUNTY PUBLIC HOUSING AGENCY

**JUNE 11, 2020
OZARK FOOTHILLS REGIONAL PLANNING COMMISSION
3019 FAIR STREET, POPLAR BLUFF MO, 63901
7:00 PM**

CALL TO ORDER

The meeting was called to order at 7:05 p.m. by Vice-Chairman Brian Polk.

APPROVAL OF MINUTES AND FINANCIAL REPORTS

On a motion made by Mayor Dennis Cox and seconded by Vice-Chairman Paul Johnson, the minutes of the meeting held March 12, 2020 and financial statements for the quarter ending March 31, 2020, were approved.

TRANSPORTATION ADVISORY COMMITTEE

Coordinator Murphy reported that MODOT is at a stand-still with funding at this point due to Covid-19. Funding for projects that were discussed at the March commission meeting will not happen at this point. Coordinator Murphy further advised that since April, all MODOT meetings have been canceled or been virtual meetings. The April TAC meeting was postponed throughout the months of April, May and June. The next tentative TAC meeting date is July 23, at the Ozark Foothills Regional Planning Commission. MODOT is hoping to have a better grasp on financials at that time.

SOLID WASTE MANAGEMENT DISTRICT

Recycling Center Supervisor Jamie Lansford reported that cardboard prices were on an increase at our last commission meeting in March, but prices are dropping again. Supervisor Lansford further reported that Volume of plastic is good but nobody wants to purchase.

Director Jones informed the group that the Department of Natural Resources requires the Ozark Foothills Regional Planning Commission to submit an Administrative Services Agreement that states that the Planning Commission administers the Ozark Foothills Recycle Center by providing staff and the resources to keep the recycling center operating. The Ozark Foothills

Regional Planning Commission executed a 5 year Service Agreement with the Solid Waste Management District in June, 2017 but the Department of Natural Resources requires us to take it to the Board for renewal every year. On a Motion made by Commissioner Jesse Roy and seconded by Commissioner Ron Keeney the Ozark Foothills Regional Planning Commission Administrative Services Agreement was approved.

OZARK FOOTHILLS DEVELOPMENT ASSOCIATION

Director Jones informed the group that all incubator spaces are full with the exception of two. One of the two available incubator spaces will be filled by Three Rivers College beginning July 1, 2020. One incubator space is still available.

Director Jones presented the group with the proposed 6/2020-6/2024 Ozark Foothills Development Association Board of Directors/Members. Director Jones telephoned Mr. Matt Winters to have a Quorum to approve the proposed Board/Members. On a Motion made by OFDA Secretary/Treasurer, Jesse Roy and seconded by OFDA member Darrell Dement, the 6/2020-6/2024 Ozark Foothills Development Association Board of Directors/Members was approved. No opposition was expressed, and the motion carried.

Director Jones informed the group that Felicity Ray submitted a grant application to USDA Rural Development for \$75,000 along with a small incubator Tax Credit to the State of Missouri which would fund a portion of the roof and provide new lighting and maintenance items for the building. Director Jones telephoned Mr. Matt Winters for a Quorum. A motion to accept the Resolution was made by OFDA member Darrell Dement and seconded by Vice Chairman Paul Johnson. Resolution to be signed by OFDA Secretary Jesse Roy.

OZARK FOOTHILLS REGIONAL COMMUNITY FOUNDATION

Director Crystal Jones reported upon activities of the Ozark Foothills Regional Community Foundation (OFRCF). The Community Foundation had an approximate \$2,000.00 dollar decrease in the market value of funds for the reporting period of May 12, 2020. The current value of funds is \$1,229,756.70. Director Jones informed the group that the board membership of the Community Foundation has been reordered and Felicity Ray is now on the board representing Ripley County.

Director Jones further reported that the Community Foundation had applications submitted to the COVID Response Fund which included the Bread Shed, Ripley County Diaper Bank, Carter County Nutrition Center, Holy Cross Food Pantry and the Naylor Nutrition Center. The Carter County Nutrition Center received a grant through the Community Foundation of the Ozarks for a new van and the Doniphan Nutrition Center received a Coover Award for kitchen equipment.

RIPLEY COUNTY PUBLIC HOUSING AGENCY

Housing Coordinator Ilene Ward reported upon the Section 8 Rental Assistance Program. The Ripley County Public Housing Agency is currently assisting 368 families in our five county region. Section 8 Applications were accepted during the month of May. We received 295 applications. We currently have 266 families on the waiting list.

In addition, the Ripley County PHA has 44 VASH vouchers that are used to house homeless veterans that are referred to us by the VA Hospital. Forty-three of these Vouchers are filled.

Family Self Sufficiency (FSS) Coordinator, Tiffany Sheffy reported that there were 32 families participating in the FSS Program who are working towards goals such as acquiring reliable transportation, obtaining a college degree, etc. Fifteen of the families have increased their household earnings from wages since they enrolled for the program. This has made them eligible to earn escrow money that they will receive if they successfully graduate from the program. Coordinator Sheffy reported 1 successful graduate this month. She was able to graduate because she increased her earned income above the HUD income limit for her family size.

Housing Coordinator Sheffy also reported that there are now 14 families on the Homeownership program. Four families are in credit counseling working toward the goal of home ownership.

Director Jones introduced the following *COVID -19 Waivers* for consideration by the Ripley County Public Housing Agency board: *PH and HCV-2, PH and HCV-4, PH and HCV-7, HQS-5, HQS-6, HCV-1, HCV-2, HCV-3, and SEMAP.*

A motion to approve the *COVID -19 Waivers* was made by Commissioner Jesse Roy, and seconded by Commissioner Ron Keeney, with no opposition, the motion was approved.

NEW GRANTS RECEIVED

Director Jones, reported upon the grant award received during the prior quarter. It was summarized as follows:

- Butler County, MO DED, Black River Flood Mitigation Plan, \$160,000;
- Carter County, U.S. Dept. of Transportation, Low Water Crossing at Carter Road 236, \$291,134;
- Carter County Senior Board, Community Foundation of the Ozarks, Purchase a senior meal delivery vehicle, \$18,000;
- City of Doniphan, EDA, Stabilize the banks of Quick Creek and reduce flooding; \$246,444;
- City of Ellington, EDA, Conduct a hydrology study and analysis of Logan Creek, \$348,495;

- City of Grandin, MO DED, Emergency funding to restore treatment to city's wastewater system due to lightning storm, \$45,126;
- Naylor Nutrition Center, Community Foundation of the Ozarks, Requested funding through the COVID-19 Recovery Fund to purchase milk coolers, \$2,400;
- Ripley County Public Housing Agency, U.S. Department of Housing and Urban Development, Housing Assistance Program CY2020 Renewal, \$1,411,235;
- Ripley County Public Housing Agency, U.S. Dept. of Housing & Urban Development, Request funding through the CARES Act to respond to expenses related to COVID-19, \$49,310;
- Ripley County Public Housing Agency, U.S. Dept. of Housing & Urban Development, Reconciliation of administration fees in 4th quarter 2019, \$10,304;
- Ripley County Senior Center, Community Foundation of the Ozarks, Purchase kitchen appliances for Senior Center, \$11,235;
- Ozark Foothills Regional Planning Commission, Missouri Office of Administration, Transfer from the State of Missouri to serve the OFRPC region, \$13,351;
- Ozark Foothills Regional Planning Commission, EDA, Three-year planning Partnership funding, \$210,000;
- Ozark Foothills Regional Planning Commission, Missouri Department of Economic Development, To obtain aerial imagery of Carter, Reynolds, Ripley, and Wayne Counties needed to update the imagery obtained in 2010, \$160,148; and
- Wayne County, Missouri Department of Economic Development, to obtain digital maps of all parcels in the county, \$131,250.

GRANT APPLICATIONS SUBMITTED

Director Jones reported the New Grant Application Abstracts. A summary of each proposal was provided to those in attendance as an attachment to *Resolution #305*. A motion was made by member Darrell Dement and seconded by Commissioner Jesse Roy ; with no opposition, adoption of the resolution was approved.

DIRECTOR'S REPORT

Director Jones reported the Fiscal Year 2020 Budget. A summary of the Budget was provided to those in attendance as in an attached *Resolution # 306*. Included in the budget is a 2.1% annual cost of living adjustment for staff. A motion approve was made by Commissioner Jesse Roy and seconded by Commissioner Ron Keeney; with no opposition, adoption of the resolution was approved.

Director Jones further reported to the group that every year we are required to submit a Certificate of Cost Allocation Plan to our funding agencies most notably MODOT. This Cost Allocation Plan needs to be adopted for our indirect costs or overhead costs that are not attributable specifically to a certain program that we have at the Planning Commission. A Motion to approve the Cost Allocation Plan was made by Commissioner Ron Keeney and seconded by Ms. Margaret Carter, No opposition was expressed, and the motion carried.

Director Jones informed the group about *Resolution #307* which is a blanket resolution for grant application submission. This will allow the Director of the Ozark Foothills Regional Planning Commission to sign grant applications on behalf of the commission as needed instead of the Chairperson. A motion to approve *Resolution #307* was made by member Rev. Gregory Kirk and seconded by Commissioner Jesse Roy; with no opposition, adoption of the resolution was approved.

Director Jones discussed the Ripley County Hazard Mitigation Plan with the group. Felicity Ray is currently working on this plan and setting up meetings with our counties. Director Jones indicated the importance of attending those meetings for funding.

Director Jones further discussed with the group the Melvin Brinkley Public Service Award. Nominations are needed by August 15, 2020.

Vice- Chairman Polk discussed with the group the next commission meeting date of September, 2020 at the Wappapello Dam. Vice- Chairman Polk asked if the group had any objection to moving the date to August 27, 2020. There was no objection to the date change. Vice- Chairman Polk also stated that the meal is usually served at 6:00 p.m. and asked the group if the time could be moved to 5:30 p.m. There was no objection from the group. Vice -Chairman Polk will follow-up.

GENERAL DISCUSSION

Director Jones welcomed Ms. Rebecca Pacheco to the group. Alan Lutes was also recognized and welcomed as the new Assistant Director at the Planning Commission. The Planning Commission staff was thanked for the set-up of the meeting.

ADJOURNMENT

On a motion made by Vice -Chairman, Brian Polk and seconded by Rev. Gregory Kirk, the meeting was adjourned at 7:45 P.M.

Respectively Submitted,

_____	_____	_____	_____
Dr. Gene Oakley, Chairman	Date	Ms. Margaret Carter, Secretary	Date

ATTENDANCE

COMMISSION MEMBERS IN ATTENDANCE

PAUL JOHNSON	BRIAN POLK	SANDY JOY
DARRELL DEMENT	CHAD HENSON	MARGARET CARTER
RON KEENEY	RUSSELL FRENCH	GARY EMMONS
DENNIS COX	ROBERT SMITH	WAYNE GIBBS
REV. GREGORY KIRK	JESSE ROY, JR.	
DALE DAY		

COMMISSION MEMBERS NOT IN ATTENDANCE

JOHN MURRAY	VINCE LAMPE	DR. GENE OAKLEY
GLEN SEDRICK	PAUL WOOD	SAMANTHA PENNINGTON-EVANS
WAYNE OGDEN	CARROLL RAINWATER	MILDRED COURSEY
RICK JULIUS	ANGELA CLYBURN	JOE LOYD
MIKE HOERNER	BILL KIRKPATRICK	
GARY CONWAY, JR.	KEVIN BYNUM	
STANLEY BARTON	SAMANTHA JOHNSON	

GUESTS

MATT WINTERS-BY
PHONE

PAMELA KIRK

REBECCA PACHECO

BILL MORIARTY

GLORIA DEMENT

BEA BRATTON

BECKY GIBBS

TAMMY THRUMAN

KATHY STREET

SHAD BURNER

MELISSA BERGER

DOUGLAS LEDBETTER

STAFF

JAMIE LANSFORD

CRYSTAL JONES

CAMILLE DONNELL

ANDREW MURPHY

ILENE WARD

DAVID FOSTER

RICHARD KETCHUM

DAVEY HICKS

ALAN LUTES

CAROLYN MEEKS

AMY BAUGUS

CHELSAE CORDIA

BROOKE HINKLIN

TIFFANY SHEFFY

ASHLEY HART